

SAVINO ARCHITECTURE

To: All Plan Holders
From: Monica Savino, architect
Date: June 18, 2009
Project: McGovern Community Sports + Recreation Building
Owner: Community Family Centers
RE: Addendum #1 and Responses to RFI #1

GENERAL

Scope

- A. This Addendum forms a part of the bidding and contract documents and modifies the Project Specification described below:
- B. This addendum consists of 1 page
- C. This addendum is accompanied by Responses to RFI; 1 page.

Acknowledgment

- A. Acknowledge receipt of this Addendum and /or digital Addendum Notice by e.mail message to the Consulting Project Architect; Failure to acknowledge this Addendum may result in rejection of bid.

ADDENDUM #1

SUPPLEMENTARY CONDITIONS BETWEEN THE OWNER AND THE CONTRACTOR

- 1) All Bidders must submit with their Bid a completed copy of CDBG. FC-63 Request for Contractor Clearance.
- 2) All Bids must be submitted in Construction Specifications Institute (CSI) 16 Division format.
- 3) The date of commencement of Work shall be the date of issuance of "Notice to Proceed" from the Owner.
- 4) The Contract Time shall be measured from the date of commencement of Work.
- 5) The Contractor shall achieve Substantial Completion of the entire Work not later than 220 calendar days from the date of commencement subject to adjustments of this Contract Time as provided in the Contract Documents CDBG, Article 7 – Changes in the Work, and CDBG-Article 8 – Time.
- 6) Contract Time does not include Sundays. Should the General Contractor schedule work for one or more Sunday's, General Contractor must notified Owner's Project Manager 48 (forty-eight) hours in advance. Worked Sundays will be included in Contract Time.
- 7) Out-of-Pocket Damages and Liquidation Damages to compensate for lost use of project are due to the Owner by the General Contractor for the extension of Contract Time at a rate of \$1000.00 (one thousand dollars) per day beyond said Contract Time.
- 8) The General Contractor will transfer ownership of the purchased City of Houston Commercial Building Permit from the Owner's Responsible Party to said General Contractor within 7 days of issuance of "Notice to Proceed". General Contractor will reimburse Community Family Center for purchased cost of said Building Permit. All project permit costs and permit administrative costs are the responsibility of the General Contractor.

END OF ADDENDUM #1

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RESPONSES TO RFI #1

Pre-Bid Meeting at CFC, June 15, 2009

- Question: Is this drawing set “ready to go”?
Response: The drawing set as released is “ready to go”. The structure only has been permitted by the City of Houston and the plans have been submitted and reviewed by Access Partnership under the Texas Accessibility Standards. See Addendum #1 item #8 regarding permits.
- Question: How do we contact the City of Houston regarding wage and payroll questions?
Response: Kourtney Balfour, Contract Compliance Officer, can be reached at kourtney.balfour@cityofhouston.net or 713 868-8460.
- Question: When are bids due and when will they be opened?
Response: Bids are due Friday, July 17th at 5pm at the office of Savino Architecture, 1302 Knox Street 77007. Bids will be opened and reviewed the following Monday morning at the offices of Community Family Centers.
- Question: How many copies of the bid do you need?
Response: Per the Public Notice, bids to be submitted in duplicate.
- Question: How will the winning bid be determined?
Response: The selected qualified bid will be based upon stipulated sum, alternate amount, performance, payment and maintenance bond, and confirmation of construction duration.
- Question: What kind of graphics does the signage allowance have?
Response: The sign graphics are minimal and are limited to room identification for interior rooms. Signage must comply with CoH Code and TAS requirements.
- Question: What is the participation percentage for MWBE requirements?
Response: The requirements are per the “Notice to Bidders”, 17%.

END OF RESPONSES TO RFI #1